



BEFORE AND AFTER SCHOOL GUIDELINES

At Mount Claremont Primary School, we value the strong bond between children, families, and the school community. We support parents and carers in nurturing this connection through safe practices whilst on school grounds.

To ensure activities on school grounds are conducted respectfully and safely for children, carers, staff, and teachers, the use of school grounds – Before and After School Guidelines have been developed in consultation with the principal, teachers, parent representatives and school board.

BEFORE SCHOOL

Students should not be unsupervised on school grounds before 8:30am. Students unattended from 8:30-8:35am must sit and wait at the library. Students with a supervising adult between 8:30-8:35am in the early childhood area may play on the playground. At 8:35am the classroom doors open, and students are to transition into the classroom. All students to be in class by the siren at 8:45am. Parents are encouraged to use before and after school care providers.

AFTER SCHOOL

The school day finishes at 3:05pm. Between 3:05pm and 3:25pm, students and carers may use the permitted play areas on our school grounds (see map below). Ensure you follow guidelines and respect the time boundary. At 3:25pm a siren will be sounded indicating whole school closure (exemption to after school care). Parents, carers and students must leave the school grounds by 3:30pm.

Time	Early Childhood Area (K/PP)	Years 1-6
8:30am	Gates open Children can play on the playground supervised by parent/carer	Children to sit and wait at the library
8:35am	Classroom doors open - children to transition into the classroom	Classroom doors open - children to transition into the classroom
8:45am	Siren - All children to be in classrooms	Siren - All children to be in classrooms
3/3:05pm	School finishes	
3-3:25pm	Play is permitted in acceptable areas (see map) under parent supervision (refer to guidelines) ECE toilets closed. Use whole school toilets if required.	
3:25pm	Siren will sound to remind parents after school play is ending. Gather belongings and children, leave areas tidy.	
3:30pm	Time to go home and the school closed for after school play.	

SCHEDULED AFTER-SCHOOL ACTIVITIES

An exception applies to students who are attending After School Care and school-approved clubs and activities. These students and their families should wait at the location of their scheduled activity and follow the school rules. Students not attending these activities must refrain from these areas.

AFTER SCHOOL “STAY AND PLAY”

Requests for occasional Stay and Play between 3:05pm and 4:00pm require prior approval by emailing the principal MountClaremont.ps@education.wa.edu.au

One parent representative is on duty during this time to ensure the environment is kept safe and to provide appropriate child supervision. Stay and Plays are not held on the last day of the term.

SCHOOL PLAY GUIDELINES

Supervising adults need to employ active supervision including line of sight, monitoring of children and younger sibling behaviour to ensure safe play within the guidelines.

- Before/After school care provider and school approved companies, and clubs have priority of prebooked areas
- Play in permitted areas only (see map below)
- Bikes and scooters must be walked on school grounds, store them in the bike shed (this includes siblings)
- Place all rubbish in the bins provided
- After 3:05pm, students use the primary school toilets and adults use ambulant toilet located in between the female and male toilets
- Students must be actively supervised by a parent or guardian before and after school on the school grounds
- Parents are responsible for managing any first aid needs of their child, including those with allergies or anaphylaxis
- In emergency an Epi Pen, first aid kit, asthma puffer and defibrillator are in the front office which is open until 4pm (see map below)
- Respect the school environment and school expectations
- No climbing on/over gates and fences
- Respect the play environment
- Sand stays in sand pits
- Go up the ladder and down the slide
- Use outdoor equipment safely
- Walk on verandas and pathways
- Respect the staff working on the site



MT CLAREMONT PRIMARY SCHOOL
After school use of the grounds

Red = No play permitted
Green = Play permitted
Yellow = Whole school toilets

First Aid /EpiPen/Asthma
Fire Extinguisher
Defibrillator
Evacuation Kit

MONTGOMERY DRIVE

JACARANDA AVE

